ACCIDENT PROCEDURES – updated June 2022 v1.0

in the case of injuries from glass, sharps or splashes from substances with an infection risk Report immediately to: **Apply prompt First Aid measures** > Attend A & E if attention to Supervisor Wash the wound with soap & water wound is required School/Area Safety Adviser Encourage gentle bleeding Dry & apply waterproof dressing Irrigate copiously any contaminated skin, conjunctiva or mucous membrane Report accident using University accident reporting system ASAP and if Identify the possible infection risk using risk assessments and safety data sheets required, inform University Biological Safety Adviser via MS TEAMS/email if infection risk > Ensure the injured person tells A&E that University Occupational Health Service Contact nearest A & E Send accident report following cannot provide treatment or for treatment advice, (take information about risk investigation to take bloods i.e. data sheet information with you) Health & Safety Department DO NOT attend University OH

EVERY GLASS OR SHARPS INJURY OR SPLASH FROM A SUBSTANCE WITH AN INFECTION RISK IS POTENTIALLY SERIOUS

Service as they cannot provide

treatment